



**Minisoft**

Starting Label File Name:

(800) 682-0200

Starting Label File Name:

sales@minisoft.com



@minisoft\_inc

Printer: RICOH Aficio SP C830DN PCL 6 ▾

Count Qualified Files

# Archive

Print

# App

Questions?

Support

MiniWiki

User's Manual

Powered By

Minisoft

## Archive App SUMMARY

### Archive

The Minisoft Archive App is a low cost, flexible archiving solution designed to address an organizations document retention requirements. With the Archive App, eFORMz users are able to easily save, index, retrieve and reprint all types of PDF documents and Minisoft .efd files generated by eFORMz.

For the most part, your business process runs smoothly. Yet, every now and then, chaos strikes. Your printer jams in the middle of a large print job, damaging several forms or completely stopping the job in its tracks. If your printer doesn't jam, it runs out of toner, making the print on your forms too faint to read. As if that weren't enough, forms can easily get lost in the warehouse. On top of that, customers may misplace a form and like another one sent to them. Use Minisoft's Archive App to send forms and labels generated with eFORMz to a folder so that you can reprint the forms and labels you need.

# Archive FEATURES

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- Seamless integration with eFORMz.
- PDF documents or efd files automatically indexed and saved to user defined directories.
- Selectively search, retrieve, preview to screen and print saved documents by date, user, order number or other criteria.
- Display recently printed files by size and page count.
- Accepts barcode scanner input for easy file lookup.
- Store documents for fixed or unlimited periods of time.
- Support for PDF or PDF/A output formats.
- Includes connectors for third party document management systems including: SharePoint, OpenText, DocuWare, Nautilus, and DocLib. The Archiving App can be customized by the user with activeFORMz.

## Built with activeFORMz

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The Archive App was developed using activeFORMz, Minisoft's new platform for creating form-based applications that extend the capabilities of eFORMz. These apps are highly customizable to fit any company's business process requirements.

**ActiveFORMz**

*Endless Possibilities*

activeFORMz is a new platform for creating form-based applications that extend the capabilities of eFORMz. Create web apps, that transform static documents and workflows into dynamic, interactive environments by leveraging web browser functionality all without the need for complex programming.